

SIETAR Europa

Agenda and Invitation to SIETAR Europa's General Assembly Meeting in Dublin on 26 May 2017



25 March 2017

Dear Members of SIETAR Europa,

We are pleased to invite you to a General Assembly meeting on **Friday 26 May 2017, in Dublin from 18:00-19:30 GMT**. The General Assembly will be held in:

Room 218
St Patrick's Campus
Dublin City University
Drumcondra
Dublin 9

Please note, this General Assembly will be held face to face as part of the Dublin congress. We will do our best to offer the possibility of virtual attendance. More information will be provided in the coming weeks.

The agenda of the General Assembly is as follows:

1. Welcome
2. Verification of the quorum
3. Approval of the minutes from the last General Assembly (June 2016) – See attachment
VOTE needed
4. Presentation of the agenda for this meeting and addition of any items proposed by members
5. Presentation of the activity of the Board of Directors since the last General Assembly (June 2016-May 2017) - See attachment
6. Presentation of the Treasurer's report 2015-6 and budget for 2017
 - a. Treasurer's report 2015-6 and proposal budget for 2017 (attached)
 - b. Auditor's report (to be presented at the General Assembly Meeting)
7. Formal discharge and relief of the Board by the General Assembly
VOTE needed
8. Election of auditors for 2017
VOTE needed
9. Formal request for the inclusion of SIETAR Austria, Ireland and UK
It has come to our attention that although SIETAR Austria, Ireland and UK exist and are considered part of SIETAR Europa, they were not officially voted on by the General Assembly. Therefore, we formally request the General Assembly's approval for their inclusion into SIETAR Europa.
VOTE Needed

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10. Proposal for new structure of SIETAR Europa

As of September 2015, the Board became aware that SIETAR Europa might need to be re-structured. In various board meetings, questions were raised on the liability of board members, the application of our statutes and guidelines and the role of SIETAR Europa as an umbrella organisation. A decision was made to create a re-structuring committee. This committee started working in September 2016 and presented their proposal to the board of directors in a board meeting in Vienna, Austria on 4 March 2017. The board agreed to the proposal of the new structure for SIETAR Europa. We ask the General Assembly to authorise the Board to make changes to the structures of SIETAR Europa along these lines:

Due to the way the Board of SIETAR Europa is composed, it is a body that is continuously changing: The terms of the members of the Board vary and so do their opportunities to commit themselves to managing the organisation. In order to stabilise and further develop the services SIETAR Europa offers to its members, the Board plans to initiate a new structure with the following elements:

- (a) transfer day-to-day operations to a “Management and Operations Teams”
- (b) expand and strengthen “Committees” and
- (c) promote the establishment of “Special Interest Groups” by members, which will enhance cooperation of members from National SIETARs and Direct Members.

The Board of Directors would play an oversight role, develop strategic plans for the Society, supervise the work of the “Management and Operations Teams”, the “Committees” and “Special Interest Groups”. The Board of Directors would of course remain responsible for the organisation and administration of the Society.

An outline proposal for the restructuring of SIETAR Europa will be presented at the General Assembly Meeting in more detail. We ask the General Assembly to authorise the Board to make these changes.

VOTE of authorisation needed

11. Proposed SIETAR Europa Gathering in 2018:

We would like to share a new proposal for a smaller and more innovative SIETAR gathering in 2018. Some members suggest we explore new approaches for congress gatherings and have come up with the following proposal. We share this with the general assembly to hear your thoughts on this approach. – See attachment

12. Any other business:

Attachments:

- Minutes of General Assembly June 2016
- Board of Directors Activity Report in June 2016-May 2017
- SIETAR Europa Treasurer's Report 2015-6 and Suggested Budget for 2017
- Proposal SIETAR Europa Gathering in 2018

End of document (Prepared and approved by the SIETAR Europa Board).